



# Function Centre

Welcome to Parkwood Tavern, a Venue that invites everyone to come and enjoy the great range of entertainment, bars, restaurant, bistro and gaming facilities.

Our food and beverage team provides competent, professional, efficient and friendly staff.

We cater for any style of function whether you are looking for a small boardroom style meeting, themed birthdays, casual receptions to an alfresco style wedding. Parkwood has the right area best suited to the occasion and we also suggest lively and interesting alternates to make your event unique and memorable.

While winning packages are available, our chefs will assist you in any special requests concerning food.

We look forward to hosting your function in the near future.

## Hotel Location

Located on 3 Wintergreen Drive, Parkwood.  
Opposite the New Gold Coast Hospital

## Monthly Promotions

Kids Eat Free every Monday in Graziers  
\$10 off Steaks every Wednesday in Graziers  
Live Entertainment every Weekend  
Senior Tuesdays ( 7 meals for \$7 ) in Bistro  
Resident DJ every Saturday from 9pm  
Uni Night every Thursday from 9pm

## Hotel Facilities

Free, well lit and large car parking area  
Graziers Steakhouse  
Bistro  
Outdoor Dining Area  
Children's outside Play area (Bistro)  
Children indoor play area (Graziers)  
Sports Bar  
Gaming Room  
Pool Tables  
TAB  
Dance floor  
Wheelchair accessibility  
Sports Channels  
Plasma TVs





## Function Facilities

### Function Room Hours

Day Time Bookings      **10am – 4pm**  
Evening Bookings        **6pm – 11pm**

*Please note: later starting and/or finishing times can be arranged upon request and conditions may apply*

### Sports Bar

For functions not requiring a private room as such, the sports bar can be sectioned off for private functions between the hours of 10am – 3am. This has a large dance floor area, with pool tables and you have full access to all the Sports bar facilities.

### Graziers Steakhouse Balcony

This is ideal for functions not requiring any entertainment sectioned off from the restaurant, it provides some privacy yet full access to the Steakhouse facilities. Gatherings from 30 – 50 people will be happy with a variety of meals of our Steakhouse Menu otherwise select from our set menu list for your next function. This area has a calming and peaceful atmosphere.

### Room Hire Includes

Full event planning and coordination by our professional staff  
Food and beverage service staff  
Gift and Cake Table

### Décor & Equipment Hire

Whiteboard            **\$15.00** *day*  
Projector Screen      **\$30.00** *day*  
White Linen            **\$5.00** *each*  
Helium Balloons      **\$1.20** *each*

### Function Room Hire

Day 8am – 4pm        **\$150.00**  
Evening 6pm – 10pm   **\$150.00**

Full Restaurant Hire    **\$250.00**

Tea/Coffee             **\$2.00** *pp*

*with biscuits*



## Platter Options

(Each platter caters for aprox 10pp)

### Party Platter

**\$60.00**

Mini meat pies, sausage rolls, party pastries  
mini quiches, meat balls and chunky wedges  
with sour cream and sweet chilli sauce

### Brushetta Platter

**\$45.00**

Fresh ripe tomatoes diced with fresh basil  
on garlic toasted Turkish bread with  
parmesan cheese and balsamic glaze

### Asian Platter

**\$60.00**

Mini dim sims, cocktail spring rolls, tempura  
prawns, crispy wontons and honey soy wings  
with sweet chilli and soy sauce

### Neptune Platter

**\$60.00**

Szechwan squid, fish goujons, tempura  
prawns, with chunky wedges, lemon and  
tartar sauce

### Sandwich Platter

**\$40.00**

A variety of cold meat and salad selections  
made fresh prior to function  
*(choices of chicken, ham, roast meat &  
curried or plain egg)*

### Fresh Fruit Platter

**\$50.00**

Pineapple, watermelon, grapes, apples,  
orange and strawberries  
*(Fruit are seasonal and subject to availability)*

### Kids Platter

**\$50.00**

Sausage rolls, fish fingers, chicken nuggets  
cheerio's and chips with tomato sauce  
(includes 2 jugs of soft drinks)

*Must be ordered at least 7 days prior  
to the function*





## Menu Options

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Set Menu One           \$25.00pp for 2 course  
(minimum 30pax)       \$27.50pp for 3 course  
Select two options from each course  
to be served alternatively

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### Entrée

Golden Turkish triangles brushed with garlic butter  
Creamy pumpkin soup with fresh herbs  
Caesar salad of cos lettuce, bacon & parmesan  
Asian platter of spring rolls, samosas & dim sims  
with sweet chilli sauce

### Main

Chicken parmigiana with fresh garden salad  
and chips  
Beer battered barramundi with fresh garden salad  
crispy chips, and tartare sauce  
300g Rump served with mushroom sauce,  
fresh garden salad and chips  
Thai green Chicken curry served with jasmine rice

### Dessert

Mudcake served warm with fresh whipped cream  
Pecan pie with fresh cream  
New York cheesecake with cream

### Vegetarian Options *(available upon request)*

Roasted field mushrooms with rocket and tomato  
salad  
Asparagus, spinach and mushroom risotto

Set Menu Two           \$32.50pp for 2 course  
(minimum 30pax)       \$35.00pp for 3 course  
Select two options from each course  
to be served alternatively

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### Entrée

Garlic brushetta with fresh tomatoes, basil  
onion & balsamic reduction  
Peri peri wings served with ranch dressing  
Salt & pepper calamari with ranch dip

### Mains

180g Eye Fillet served with mushroom  
sauce, garlic mash and seasonal vegetables  
Chicken Breast stuffed with prosciutto,  
sun dried tomatoes with a creamy garlic  
sauce, mash and fresh salad  
Herb crusted Barramundi, grilled & topped  
with fresh tomato salsa and garlic mash  
Garlic Prawns tossed with fettuccini  
spinach, cherry tomatoes and parmesan

### Desserts

Sticky date pudding with whipped cream  
Strawberry cheesecake with fresh cream  
Mudcake served warm, with cream and  
and fresh strawberries





## Menu Options

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Xmas Set Menu      \$20.00pp  
(minimum 30pax)

*Christmas Decorations and Bon Bons provided*

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### **Entrée**

Golden Turkish triangles brushed with garlic butter

### **Main**

Combination Baked Ham & Turkey with roast potatoes, pumpkin, honey carrots and mixed green vegetables

### **Dessert**

Christmas Fruit Cake  
served with brandy custard

**Xmas Menu Platter**      \$10.50pp  
(minimum 30pax)

*Christmas Decorations and Bon Bons provided*

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### **Platter Selections**

Tempura prawns  
Peri peri wings  
Vegetarian spring rolls  
Szechwan squid  
Mini meat balls with sweet chilli dipping  
Chunky potato wedges  
Fish Goujons  
Mini quiches  
Garlic Bread

Plum pudding served with fresh cream  
Fruit Salad





## Terms and Conditions

### **Tentative Bookings**

Can be made and will be held for up to 7 days before a deposit is required.

### **Deposit:**

The required deposit is the total room hire charge for the function.

### **Confirmation:**

To confirm the booking the Terms and Conditions Page must be signed and returned to functions Manager with full deposit.

### **Final Payments**

All accounts must be paid prior to the commencement of the function. Personal cheques are not accepted and company cheques must be pre-approved by management before they can be accepted as payment.

### **Cancellations**

In the event of a function being cancelled, the following will apply:

A full refund will be given to cancellations 30 or more days prior to the function.  
50% of the deposit will be refunded to cancellations up to 14 days prior to the function.  
Less than 14 days notice of cancellation will forfeit the entire deposit.

### **Final Arrangements**

Details of all final arrangements must be advised at least 5 working days prior to the function.

### **Final Attendance**

Confirmation of final attendees is required 3 days prior to the function, if this is not notified the initial number first indicated by the client will be taken as final.

### **Surcharges:**

A 25% surcharge will apply to all room hire and catering for any function booked on a public holiday.

### **Booking Conditions**

No bookings will be taken for 18<sup>th</sup> birthday parties and any person found to misrepresent ages, will be excluded from the venue and forfeit all of the monies paid.

### **Food and Beverage Policy**

No food or beverage of any kind is permitted to be bought into the Tavern for consumption at the function. Any food not consumed remains the property of Parkwood Tavern.  
The Parkwood Tavern is committed to and abides by responsible serving of alcohol.

### **Entertainment**

A DJ can be organised for your function at a fee. Due to Licensing Commission noise levels, Management reserves the right to adjust volumes of any music during functions.





### **Damage**

The client is financially responsible for any damage sustained to the hotel by the client, guest or any persons attending the function, whether in the function room or any other area of the hotel.

### **Responsibility**

The hotel does not accept any responsibility of damage, theft or loss of personal belongings, or items of any kind left in the function room prior to, during or after the function.

### **Security**

Management has the right to request and organise extra security for evening functions. Photo Identification must be required by staff or security on arrival.

Smart casual dress standards apply to all function guests and Management reserves the right to refuse entry to inappropriately dressed guests to all areas of the Tavern

### **Prices**

All prices shown are current but may change on seasonal availability and may be subject to alteration prior to your event.

### **Under 18's**

Any underage persons attending a function are welcome. However, they must be accompanied by a parent/guardian and at all times be made known to both the Management team and staff on duty. At no time is any underage person permitted to consume any alcoholic beverage or be served at the bar.

**All minors are to vacate the premises by 10pm.**

### **Commencement and Vacating of Rooms**

The client agrees to begin and vacate the designated area at the times shown or agreed to. Functions cannot continue after certain times due to licensing and without prior requests will not be allowed.

### **Belongings, Equipment and Gifts**

Clients are to ensure all belongings, equipment and gifts are collected at the completion of the function. This includes any decorations that wish to be kept and any hired equipment.

### **Opening Hours**

#### **Graziers Steakhouse & Bistro**

Monday to Sunday

Lunch	12.00noon - 2.30pm
Dinner	5.30pm - 8.30pm
(Friday & Saturdays)	5.30pm - 9pm

#### **Gaming**

Monday to Sunday 10am - 3.30am

#### **Sports Bar**

Monday to Sunday 10am - Late

